

Introduction to Chaplaincy

Code Number:	HCCM120
Description:	This module gives an overview of the role and responsibilities of a chaplain, and identifies the requirements to deliver a chaplaincy service within the organisation's defined approach.
Learning Outcome:	Demonstrate understanding of the role of a chaplain and identify learning goals for chaplaincy ministry development
Assessment Criteria:	Develop a personal mission statement Research opportunities for chaplaincy development Identify learning goals Evaluate personal learning goals

Purpose of Assessment

The purpose of the assessment is to determine the competency of the student to demonstrate understanding of the role of a chaplain and identify learning goals for chaplaincy ministry development, according to the criteria as determined by Hope College.

This module assessment is ongoing and occurs during and at the end of formal training.

This module assessment is part of a total assessment package that is linked to a nationally accredited training product and leads to the issue of one of the following awards in Theology, on completion of all the required modules:

- Certificate IV in Theology 30272QLD
- Diploma of Theology 30273QLD
- Advanced Diploma of Theology 30274QLD

Performance Levels

Certificate IV	Competency involves the application of knowledge with depth in some areas and a broad range of skills.
Diploma	Competency involves the self-directed application of knowledge with substantial depth in some areas, and a range of technical and other skills to tasks, roles and functions in both varied and highly specific contexts.
Adv. Diploma	Competency involves the self-directed development of knowledge with substantial depth across a number of areas and/or mastery of a specialised area with a range of skills.

The Assessment Context

The assessment for this module will require the student to be involved in chaplaincy work within an organisation, or involved in pastoral work in a community context.

Evidence Guide

Evidence for assessment of the competency standards will be collected using written assessments.

Allowable adjustments may include

- Provision of personal support services (e.g.: interpreter, reader, attendant, carer, scribe)
- Use of adaptive technology or special equipment (e.g.: word processor or lifting gear)
- Design of shorter assessment sessions to allow for fatigue or medication
- Use of large print version of any papers.

CHAPLAINCY TO DIVERSE INDIVIDUALS AND GROUPS

Code Number:	HCCM121
Description:	The focus of this module is to equip the chaplain with skills and understanding in order to minister to diverse people and groups with love and compassion.
Learning Outcome:	Work effectively with culturally diverse clients, co-workers and groups.
Assessment Criteria:	Research Australia's multicultural society Contribute to the development of relationships based on cultural diversity Communicate effectively with culturally diverse people Respond to conflict

Purpose of Assessment

The purpose of this assessment is to determine the competency of the student to demonstrate their ability to work effectively with culturally diverse clients, co-workers and groups, according to the criteria as determined by Hope College.

This module assessment is ongoing and occurs during the formal training.

This module assessment is part of a total assessment package that is linked to a nationally accredited training product

Performance Levels

Certificate IV	Competency involves the application of knowledge with depth in some areas and a broad range of skills.
Diploma	Competency involves the self-directed application of knowledge with substantial depth in some areas, and a range of technical or other skills to tasks, roles and functions in both varied and highly specific contexts.
Adv. Diploma	Competency involves the self-directed development of knowledge with substantial depth across a number of areas and/or mastery of a specialised area with a range of skills.

The Assessment Context

The assessment for this module will require the student to be involved in chaplaincy work within an organisation, or involved in pastoral work in a community context.

Evidence Guide

Evidence for assessment of the competency standards will be collected using written assessments.

- Allowable adjustments may include
- Provision of personal support services (e.g. interpreter, reader, attendant, carer, scribe)
- Use of adaptive technology or special equipment (e.g. word processor or lifting gear)
- Design of shorter assessment sessions to allow for fatigue or medication

Use of large print version of any paper

Specialist Communication Skills for Chaplains

Code Number: HCCM122

Description: This module relates to the application of specialist workplace communication techniques to build and maintain strong relationships with colleagues and clients, based on respect and trust.

Learning Outcome: Utilise specialist communication skills to build strong relationships.

Assessment Criteria: Initiate relationships
Maintain positive workplace relationships
Prepare and deliver a short presentation to promote your service
Facilitate group discussion

Purpose of Assessment

The purpose of this assessment is to determine the competency of the student to apply specialist workplace communication techniques to build and maintain strong relationships with colleagues and clients based on respect and trust.

This module assessment is ongoing and occurs during the formal training.

This module assessment is part of a total assessment package that is linked to a nationally accredited training product

Performance Levels

Certificate IV	Competency involves the application of knowledge with depth in some areas and a broad range of skills.
Diploma	Competency involves the self-directed application of knowledge with substantial depth in some areas, and a range of technical or other skills to tasks, roles and functions in both varied and highly specific contexts.
Adv. Diploma	Competency involves the self-directed development of knowledge with substantial depth across a number of areas and/or mastery of a specialised area with a range of skills.

The Assessment Context

The assessment for this module will require the student to be involved in chaplaincy work within an organisation, or involved in pastoral work within a community context.

Evidence Guide

Evidence for assessment of the competency standards will be collected using written assessments.

Allowable adjustments may include

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A Chaplain's Response To Client Issues

Code Number: HCCM123

Description: This module gives an overview of client issues, such as substance abuse, domestic violence and grief and loss, which a chaplain may face in their work role. Guidelines are given that will enable the chaplain to respond effectively to such issues including principles and strategies for crisis intervention. Finally, this module addresses the issue of work related stress and gives keys for chaplains to manage their life and ministry effectively.

Learning Outcome: Respond holistically to a range of client issues

Assessment Criteria: Establish a referral network
Respond to clients appropriately
Maintain client relationships
Write a funeral message

Purpose of Assessment

The purpose of this assessment is to determine the competency of the student to respond holistically to a range of client issues, according to the criteria determined by Hope College.

This module assessment is ongoing and occurs during the formal training.

This module assessment is part of a total assessment package that is linked to a nationally accredited training product

Performance Levels

Certificate IV	Competency involves the application of knowledge with depth in some areas and a broad range of skills.
Diploma	Competency involves the self-directed application of knowledge with substantial depth in some areas, and a range of technical or other skills to tasks, roles and functions in both varied and highly specific contexts.
Adv. Diploma	Competency involves the self-directed development of knowledge with substantial depth across a number of areas and/or mastery of a specialised area with a range of skills.

The Assessment Context

The assessment for this module will require the student to be involved in chaplaincy work within an organisation, or involved in pastoral work within a community context.

Evidence Guide

Evidence for assessment of the competency standards will be collected using written assessments.

Allowable adjustments may include

- Provision of personal support services (e.g. interpreter, reader, attendant, carer, scribe)
- Use of adaptive technology or special equipment (e.g. word processor or lifting gear)
- Design of shorter assessment sessions to allow for fatigue or medication
- Use of large print version of any papers