

Certificate IV in Aged Care Work CHC40102



Distance Education – commencing Jan 2008

This qualification provides an advanced level of knowledge and skills necessary to provide care to clients with complex needs and to supervise other workers within clearly defined organisational guidelines.

Entry Criteria

Hope College offers the Certificate IV in Aged Care Work to applicants currently working within the aged care industry who wish to increase their knowledge and skills. Certificate III in Aged Care Work is preferred, though not required. Applicants without a Certificate III in Aged Care Work must have documented evidence of work experience in the aged care industry relating to the maintenance of an individual's personal care and other activities of living.

Training Program

The Certificate IV in Aged Care Work consists of 14 units of competency (11 compulsory and 3 elective units).

Hope College provides a streamlined course delivering the required units of competency within the following 5 subjects:

1. Work Environment
2. Administration
3. Service Provision and Support
4. Communication and Group Activities
5. Palliative Care & Medication

The list below outlines the competencies that Hope College is offering to complete the CHC40102 Certificate IV in Aged Care Work, matched to the 5 streamlined subjects:

Work Environment	CHCCS301A	Work within a legal and ethical framework
	CHCOHS401A	Implement and monitor OHS policies and procedures for a workplace
	CHCORG5B	Maintain an effective work environment
Administration	CHCADMIN3B	Undertake administrative work
	CHCINF2B	Maintain organisation's information system
Service Provision and Support	CHCAC12C	Provide services to an older person with complex needs
	CHCAC7C	Plan and monitor service delivery plans
	CHCCS2C	Deliver and develop client services
Communication and Group Activities	CHCCOM3C	Utilise specialist communication skills to build strong relationships
	CHCGROUP3C	Plan and conduct group activities
Palliative care & Medication	CHCCS304A	Assist with self medication
	CHCPA01A	Deliver care service using a palliative approach
	CHCPA02A	Plan for and provide care services using a palliative approach
	CHCAC6C*	Support the older person to meet their emotional and psychosocial needs

* Students who have completed a Certificate III in Aged Care Work CHC30102 and are already competent in CHCAC6C and must provide Hope College with a certified copy of their Certificate III qualification for Direct Credit Transfer of this unit.

Assessment

Exercises, questions, case scenarios, portfolios and workplace competency.

Support services

Training support is provided by Hope College staff via phone, email and/or internet for the duration of the course.

On-going Education Options

Completion of this course will provide partial Direct Credit Transfer into the following: Certificate IV in Nursing (Enrolled/Division 2 nursing), Diploma of Disability Work, Diploma of Community Welfare Work and a range of other nationally recognised qualifications.

Recognition of Prior Learning

Recognition of Prior Learning (RPL) is a process where students may be granted credit towards a qualification in recognition of their prior skills and knowledge gained through work experience, life experience and/or formal training. The process requires students to gather evidence of their skills. Fees apply. Ask Hope College for an RPL application form.

Fees

Application Fee	\$100 (non-refundable fee)
Tuition	\$1400 (\$280 for each of the 5 subjects)*

*Students who have not previously completed CHCAC6C will need to pay an additional \$100 for assessment of this unit.

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